



Procedure for
“SECONDS & SUBSTITUTES”
for the School Lunch Program
School Year 2007 ~ 2008

As we continue to look at the lunch services provided in the cafeteria, we remind you that both “seconds” and “substitutes” will be offered again this year. We want to continue to provide for the needs of ALL our students and so the “seconds & substitutes” will be offered to **ALL** students in **ALL** grades.

Even though the lunch served follows government regulations, we know (as you do) that we cannot please all youngsters. We also know that some have bigger appetites than others, especially if a good breakfast is not eaten. Therefore, in an attempt to satisfy their hunger, we will continue to offer **a substitute peanut butter and jelly sandwich for - or - a second helping of - any main entrée which will be marked (*) on the menu.**

In order to do so these guidelines will need to be followed:

1. The menu for each month will be sent home earlier than usual because orders for food items must be placed in advance with our retailers.
2. **The order form for seconds or substitutes for the main entrée item a student wants must be returned by the requested deadline date.**
3. To order “seconds”, write the date and the entrée your child is requesting. The cost of the second entrée will be \$0.50 for **ALL** students, including those on free/reduced lunches. Payment for all “seconds” may be paid with a check or cash when the form is returned or will be included in the monthly lunch bills. This bill will also include the 30¢ charges for extra milk your child may be requesting.
4. For “substitutes”, please circle the date(s) your child would like a peanut butter & jelly sandwich in place of the main entrée (*). The price of the lunch and the remainder of items served that day remain the same.

Please look over the August and September menu carefully and complete the form enclosed. This form and any payment for the “seconds” you may want to make now are due in the school office **NO LATER THAN WEDNESDAY MORNING, August 22**. No additional orders will be taken after 8:30 a.m. on the designated date because this is when family brown envelopes, lunch counts and absentees are due in the office. If a child is absent for any reason on the day he/she ordered a second serving, the money will not be refunded.

Your cooperation, understanding and support in this endeavor have been greatly appreciated. May we continue to work together for healthier, happier students!

